

**Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in the Methodist Church, Mellor Lane, Mellor on Thursday 6<sup>th</sup> February 2025 at 7.00 pm for the purpose of transacting the business itemised below: -**

1. Apologies for absence.
2. To receive declarations of pecuniary or personal interest.
3. Adjournment for the Public session (max 5 mins per person) maximum 15 minutes.  
Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation.
4. Reports
  - 4.1 Borough Council
  - 4.2 RV Parish Liaison Cllrs RW BM
  - 4.3 RV LALC Liaison Cllrs BM EDG
  - 4.4 BAE Liaison Cllr BM
  - 4.5 County Council
  - 4.6 Mellor Community Association Liaison Cllrs JP EDG
5. Governance  
Approve the Co-option Policy previously circulated to Council.  
Approve the updated Standing Orders (review dated 2023) previously circulated to Council.
6. Approve Minutes  
Approve the Minutes of 5<sup>th</sup> December 2024.
7. Update on matters arising since the last Minutes not covered on this Agenda
8. To consider any Planning Applications:  
3/2024/0937 Proposed loft conversion to include dormers to front and rear. 30 Barker Lane Mellor BB2 7ED  
3/2025/0016 Certificate of Lawfulness for existing use as B8 commercial storage. Meadow Brook Barn Saccary Lane Mellor BB1 9DW  
3/2025/0021 Proposed single-storey extension to front. Half Acre Further Lane Mellor BB2 7PZ
9. To debate and consider sponsoring the Victory in Europe Day Celebrations including flag hoisting and beacon lighting under LGA 1972 s.144 or LGA 1972 s.145 for 'provision of entertainment and support of the arts' JP item
10. To consider the copyright right infringement from 2021 by the Council Employee using an image on the Council website without permission. Debate protecting the Council from the necessity of future settlements.
11. Finance  
Approve bank balances Lloyds Bank balance £28,211.19 NS&I not available.
  - 11.1 Payments made to be approved by bank transfer.
    - a. Easy websites Jan 36.96 DD
    - b. Clerk December salary M Russell paid 2<sup>nd</sup> Jan £866.84 SO
    - c. Almay breach of copyright £375 bank transfer in accordance Financial Regulations 6.9 (i) & (ii)
    - d. NW Tree Clinic Emergency Tree Works War Memorial £300 in accordance Financial Regulations 6.9 (i) & (ii)
  - 11.2 Payments to approve by bank transfer.
    - a. Branch Rd Kiosk Defibrillator Severn Defib £1686.00 incl VAT
    - b. Euroshel Bus Shelter £4716 incl VAT
    - c. Easy websites Feb 36.96 DD
    - d. Clerk January salary including the NJC pay increase M Russell £899.08
    - e. Handyman January £188
12. To consider and debate involving the Road Safety Partnership Team at LCC
13. To consider and debate the purchase and location of bat boxes previously circulated to Council.
14. To debate and consider entering the Lancashire Best Kept Village Competition EDG item

**The next meeting will follow the Annual Parish Meeting which will be held on 6<sup>th</sup> March 2025 commencing 7.00pm at Mellor Methodist Church on Mellor Lane, Mellor. All Groups within the Parish are invited to attend the Annual Parish Meeting and stay for the Parish Council Meeting.**